

Mount Austin High School



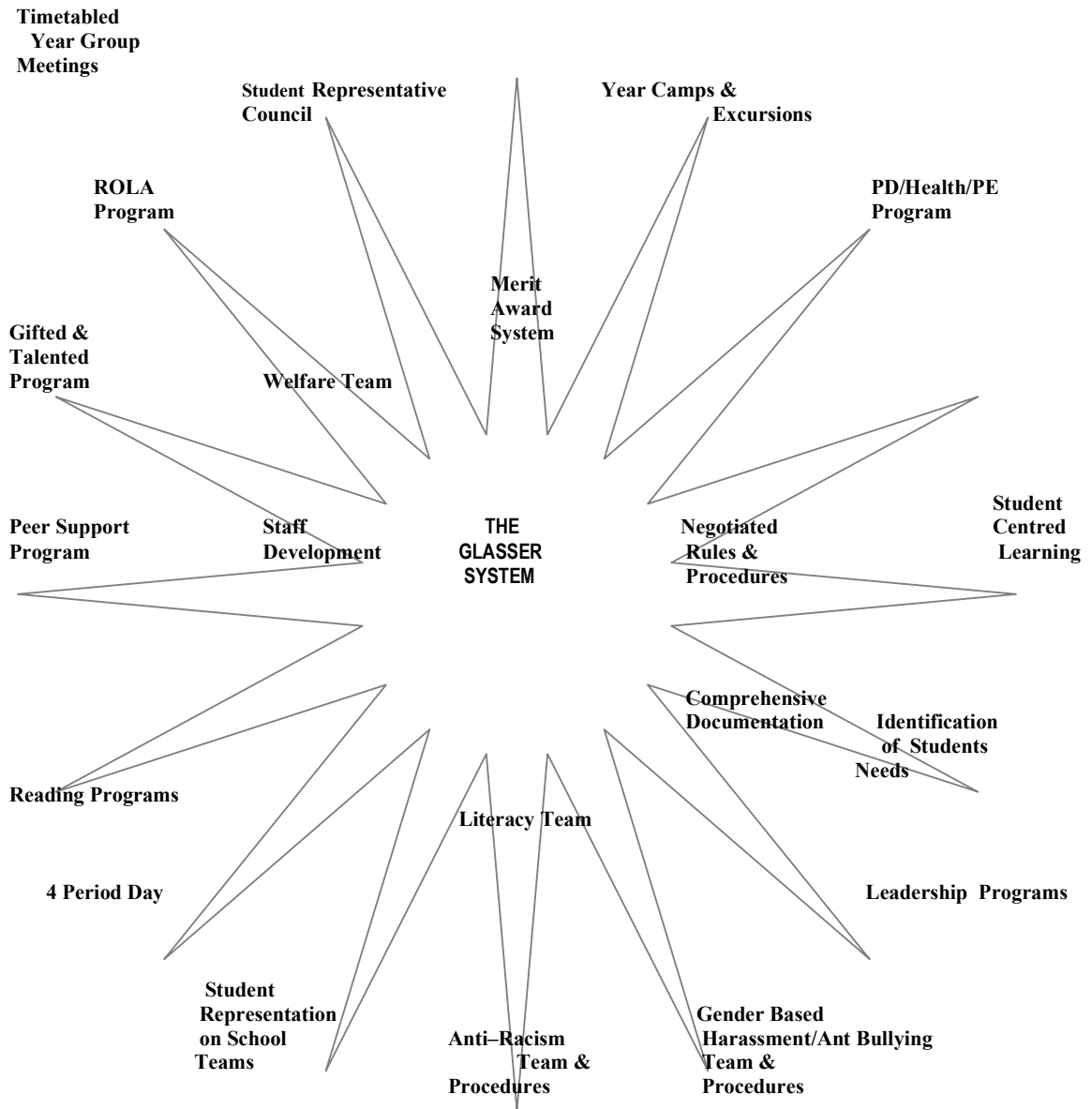
The

GREEN GUIDE

Student Handbook of School Rules

Name:

Year:



ROLA- 'Rolling out literacy and other activities'.

LEVEL SYSTEM

PSP Priority School Funding Program

Welfare/Pupil Management at Mount Austin High School

Control Theory

Our new Welfare/Pupil Management System is based upon William Glasser's peaceable schools, *control* theory. Control theory contends that all human beings are born with five basic needs built into their genetic structure: survival, love, power, fun and freedom. To ensure success at school students are required to control different needs at different times in order for learning and success to be able to happen in the classroom.

Quality Classrooms

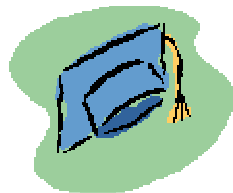
Our system is all about creating a quality classroom climate that supports learning. Quality classrooms are where students can produce high quality work and have more choice in their learning and teachers have more time to teach students. A quality classroom is reliant upon students being able to regulate or control their own behaviour to enable co operative learning and engagement with the teacher about the work to be done and the time needed to do it.

High Expectations

Students are responsible for their own behaviour. At Mount Austin, students will be supported to take responsibility for their behaviour, but students must also accept that all behaviours, good and bad, have consequences and these are set out in the following pages. A Mount Austin High School student will be expected to know and follow all class and playground rules. All students have rights and responsibilities and in order to have their own rights respected and protected they must protect the rights of others.

Senior Students

Senior students are expected to set a good example to the junior school and also support junior students to make the school a safe and happy place to learn. All students are required to wear the full school uniform and follow all school rules and develop good learning relationships with their teachers and fellow students. In addition, senior student are required to follow the advice and rules of the Year 11 or 12 Handbook.



**MOUNT AUSTIN HIGH SCHOOL LEARNING COMMUNITY
(Inner & Outer Circle Survey 06)**

TO THE QUESTION:

**WHAT CONDITIONS NEED TO EXIST IN A CLASSROOM
FOR STUDENTS TO LEARN BEST?**

They described the learning environment as one in which:

- ◆ A variety of approaches are used;
- ◆ There is student participation;
- ◆ Teachers listen to students and give them time;
- ◆ Teachers give satisfactory explanation;
- ◆ Motivation is given;
- ◆ Teachers do not talk too much;
- ◆ Discussion is encouraged;
- ◆ Individuals are valued;
- ◆ Teachers are interesting;
- ◆ There is good discipline but teachers do not insist on total Silence at all times and allow students to help each other;
- ◆
- ◆ Small groups are utilised;
- ◆ Teachers smile a lot;
- ◆ Teachers know how their students learn and teach accordingly.

STUDENT RIGHTS

By enrolling at Mount Austin High School, you are automatically entitled to the following rights:

- ◆ to be treated as an individual with respect and fairness;
- ◆ to learn in and be part of an environment free of discrimination and harassment;
- ◆ to pursue your educational goals in a friendly atmosphere and a supportive and stimulating environment;
- ◆ to have access to the educational resources of the School;
- ◆ to have ready access to assessment procedures and progressive results;
- ◆ to have access to counselling;
- ◆ to have access to complaints and appeals procedures; to be treated in accordance with the current Policies and Procedures of the School.

STUDENT RESPONSIBILITIES

By enrolling at Mount Austin High School you automatically agree to accept the following Responsibilities:

- ◆ not to infringe the rights of any student or other member of the school community;
- ◆ safeguard the rights others to learn in safe classrooms and school;
- ◆ to act in an appropriate way in public so as to add prestige to the good reputation of the School;
- ◆ wear the full school uniform with pride;
- ◆ to treat all members of the school community, including visitors, with respect and fairness;
- ◆ to be punctual and regular in attendance;
- ◆ to submit assessment tasks, homework and assignments by the due date or to seek approval to extend the due date;
- ◆ to respect all property and equipment of the School;
- ◆ to return or renew library books, text books or other school equipment on loan by due date;
- ◆ not to engage in deception or dishonesty whether in written work or other aspects of school life;
- ◆ to comply with the current Policies and Procedures of the School.

A MOUNT AUSTIN HIGH SCHOOL STUDENT IS....

CARING

LITERATE

SELF-DISCIPLINED

NUMERATE

AN INDEPENDENT WORKER

PLANS & ORGANISES

**VALUES OTHER PEOPLE AND
OTHER CULTURES**

MAKES INFORMED DECISIONS

**UNDERSTANDS & USES NEW
TECHNOLOGY**

**UNDERSTANDS SOCIETY AND
HOW TO FUNCTION WITHIN IT**

WORKS WELL IN GROUPS

CAN DETECT PURPOSE/BIAS

HAS HIGH SELF-ESTEEM

**ENVIRONMENTALLY
FRIENDLY**

CAN RESOLVE CONFLICT

**A GOOD COMMUNICATOR
OF INFORMATION & IDEAS
IN APPROPRIATE WAYS**

A PROBLEM SOLVER

HAS CAREER PROSPECTS

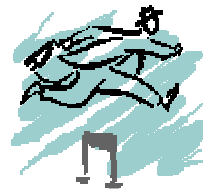
SEES CAUSE & EFFECT

A CRITICAL THINKER

WEARS UNIFORM WITH PRIDE

CAN....

**LOCATE
RECORD
ORGANISE
ANALYSE
USE INFORMATION**



Mount Austin High School

OUR CLASSROOM RULES

Be On Time for Class

Enter and Leave the Room Quietly

Be Prepared For Work

Listen To Instructions

Concentrate On Your Work

Be Polite To Others

Respect the Right of Others to Work

Look After the School's and Other People's Property

DO YOUR BEST

MOUNT AUSTIN HIGH SCHOOL

OUR PLAYGROUND RULES

Respect the Rights of Others to Play in Safety

**Violence of any Kind is Unacceptable and this includes
"Rumbling"**

At all Times, Stay Within the School Grounds

Do *NOT* Throw objects at Others – this is Dangerous

Do *NOT* Smoke on School Property as this is Illegal

Place All Rubbish in Bins

**It is the Responsibility of ALL Staff and Students To Keep
the School Environment Clean and Tidy**

Stay Away from Out of Bounds Areas

Be Respectful to Others

**Do *NOT* Eat in Buildings/Corridors
All Food is to be Consumed Outside**

SPORT

OUR CODE OF BEHAVIOUR

Be on time for sport

Wear the appropriate sport uniform and protective equipment

Travel to and from sport in an orderly manner

**When travelling independently, travel with
Team/group and go straight to sport**

Be respectful to others

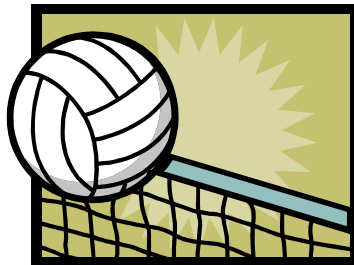
Listen to instructions

Be prepared for sport

Look after the school's and other people's property

Participate in sport fully

ENJOY YOUR GAME



OUR SYSTEM.....

All students who are behaving and doing quality work will be acknowledged by the teacher and rewarded as per the **Level System**. However if students are not on task and are disrupting the lesson the following steps will be applied.

STEP 1: If you are not doing your work or disrupting the class the teacher will ask....

.... "What are you doing?...Is it against the rules?"

You are required to respond appropriately and then get on with your work.

Try to speak calmly to the teacher with no anger or threats

STEP 2: If the disruption occurs again...

The teacher will ask you again..."what are you doing?" You need to think about your answer as the teacher will be considering if you need to go to the time out desk.

If you recognise that you have broken the rules....

YOU WILL BE ABLE TO REMAIN AT YOUR DESK AND PARTICIPATE IN THE LESSON

If you make NO response or are defiant or rude the teacher will speak with you and direct you to the time out desk.

STEP 3: If you continue to disrupt at '**Time Out**' or you do not make a plan or refuse to go to the '**Time Out**' desk....

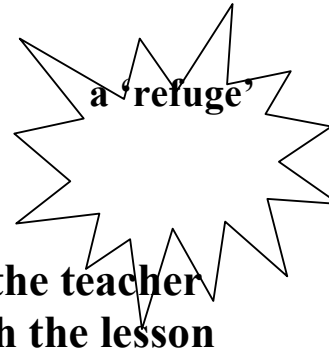
The Head Teacher will be sent for and you will be placed under their supervision

STEP 4: If you continue to disrupt or fail to make a Plan at Head Teacher level, the Head Teacher will place you in isolation or refer you to the DP if your behaviour escalates. If you are on a Head Teacher Plan in another subject you could also be sent to the isolation room where you will be supervised at all times. Please note that when in the isolation room (Green Room) as it will be called, you will not be allowed to have the same recess or lunch times as the rest of the school.

STEP 5 If you are placed in the Green Room, your parents/caregivers will be required to come to an interview. At the interview you will have to discuss your behaviour contract.

STEP 5 (B) If your behaviour is such that it is threatening, offensive, dangerous or persistently disruptive you could be in danger of immediate suspension.

TIME OUT IS



**...to allow the teacher
to go on with the lesson**

THE RULES OF THE TIME OUT DESK

While at the Time Out desk you will;

- ❖ **NOT participate in class activities**
- ❖ **WORK quietly**
- ❖ **THINK about which rules you have broken**
- ❖ **THINK about which rules you should have followed**
- ❖ **REMAIN QUIET – NO TALKING or MAKING A NOISE**
- ❖ **only speak if the teacher speaks to you first**
- ❖ **see the teacher AT THE END OF THE LESSON to
MAKE A PLAN**

You are here to THINK about the classroom rules and a way of working things out with your teacher.

If you don't behave at the Time Out desk you will be sent to the Head Teacher. The Head Teacher will contact your parent(s) or care provider(s) to make them aware of your poor behaviour.

If you are sent to the Head Teacher for a second time you will be placed in isolation or may be suspended.

It is important for you to MAKE A PLAN with your teacher and get back into class as soon as possible.

If you do not make a plan WITHIN ONE WEEK you will be sent to the Head Teacher.

YOU ARE IN SERIOUS TROUBLE...SO...BEHAVE AND MAKE A PLAN

STAGE	DOCUMENTATION	PEOPLE INVOLVED	TIME ALLOWED
Time Out	Time Out Plan(s) 1. Green plan 2. Orange plan 3 Red plan	Student Classroom Teacher	
Head Teacher	Referral from CT (Pink Slip) Head Teacher Plan Placed in Green Room	Student Classroom Teacher Student Adviser Head Teacher AEA	0-7 DAYS
Deputy Principal Or Principal	Consideration of Suspension Letter/phone call to parents Disciplinary interview Exit Green Room interview	Student Classroom Teacher* Student Adviser* Head Teacher Senior Executive Parents/Care Providers School Counsellor* AEA	3 DAYS

* May attend interview if required or if they wish to be there.

Positive Choice Program

The Mount Austin High School Merit Selection System acknowledges students who continually make good choices. These students are becoming self directed learners, who work tirelessly within the school and wider community and bring honour to the school by their genuine desire to do their personal best at all times.

Award	Criteria	
Mounties Award	Welfare Team will meet to determine awardees for each year. A proforma for application will be available. Documentation presented by each applicant will be inspected.	Year 7 -11. Medals will be awarded at a full school assembly. Year 12 Mounties Medallion will be presented at the Year 12 assembly in front of whole school and parents. District Office representative to attend whenever possible.

The **Mounties Medallion** will be presented to one student from each year group at the conclusion of each year. Year Advisers will provide information to each of the Year groups about the criteria.

AWARDS can include: Attendance, Uniform, Faculty, School Service or Cultural Community Service

Award	Criteria	
Principal's Award	Written Application. Student will be required to present a resume. Proforma to be obtained from the Year Advisor. Meeting with the Principal and interview panel required.	Presentation of Award by Principal at a Morning Tea. Parents/ caregivers and special guests to attend.
P & C Award	Another 15 Teacher Awards or an Excellent Report PLUS three Awards.	Presentation at Morning Tea by member of P&C. Parents invited. Presentation of MAHS STAR Card at an Assembly.
Deputy Principal's Award	Another 30 Teacher Awards or an Excellent School Report PLUS two Awards.	Presentation at Year meeting by Deputy Principal
Executive Award	30 new Teacher Awards or a Good School Report PLUS an Award	Presentation at Year Meeting by Head Teacher
Rising Star Award	15 Teacher Awards or a good School Report	Presentation of certificate at Year Meeting by Year Advisor

Conferring of Awards : will always be preceded by a Welfare Meeting

MAHS STAR Card : has been supported by various Business Houses and offers discounts on various products.